

**32st Annual
Sourwood Festival
August 8th & 9th, 2009 Black Mountain, North Carolina**

Alcohol Free Street Festival with Arts, Crafts, Food, Games, Music and More! RAIN OR SHINE!
Food Vendor Application and Contract for Sourwood

Business Name: _____ Contact Name: _____
 Phone: _____ Cell: _____ Fax: _____
 Address: _____ E-mail: _____
 City: _____ State: _____ Zip: _____

No partisan political groups or candidates will be allowed booths or space at festival.
Literature may only be distributed by vendors or approved Swannanoa Valley Non-Profit Groups with booths.

Application deadline: July 20, 2009 or until spaces are filled. Space is limited.

Early Registration – before 6/01/09

10 X 10 space- \$550.00 \$ _____
 10 X 20 space- \$750.00 \$ _____
 10 X 30 space- \$850.00 \$ _____

Total \$ _____

*Less Discount \$ - _____

** Plus Electricity \$ + 35.00 _____

Total Enclosed \$ _____

Late Registration after 6/01/09

10 X 10 space- \$600.00 \$ _____
 10 X 20 space- \$800.00 \$ _____
 10 X 30 space- \$900.00 \$ _____

Total \$ _____

* Less Discount \$ _____

** Plus Electricity \$ + 35.00 _____

Total Enclosed \$ _____

I was a Vendor in 2008 _____ 2007 _____ 2006 _____ Other _____

*10% Discount for Swannanoa Valley non profit or Black Mountain Swannanoa Chamber members.

**Electricity \$35.00 per vendor, if needed. Bring your own 100' (or more) heavy duty extension cord.

Only 110 amp service available. No Generators or 220 amps allowed.

NOTE: \$40 Returned Check Fee No Post Dated Checks NO REFUNDS - for inclement weather

Cancellation/Refund Policy: Before June 1st – Fee refunded less \$25 processing charge

June 2nd–July 20th= 50% Refund July 21st–August 3rd= \$25.00 Refund **NO Refund after August 3, 2009.**

Application must be completed in full and signed, with payment and the forms listed below.

No application will be processed without all forms!

- 1. Food Vendor Questionnaire (enclosed) must be completed and signed. We must have these forms for permits. Food Vendors must comply with Buncombe County Health Department regulations - view at www.deh.enr.state.nc.us/ehs/Rules/t15a-18a.26.pdf or call 828-250-5016**
- 2. Submit Certificate of Liability Insurance with application.**
- 3. List of menu items with prices. Must be posted at all times in vendor area-Will be enforced!**
- 4. Enclose photos of booth and product. Application & photos become property of the Committee.**
- 5. Self-addressed stamped envelope with application.**

Acceptance is determined by the Festival Committee and their decisions are final.

Fire extinguishers are required (10 lb. ABC or BC), the Fire Marshall will inspect these items. Vendors MUST comply with all Universal Fire Codes. Read "Sourwood Fire Code Compliance for Vendors" sheet

Contract - The undersigned exhibitor agrees: I will abide by all rules and regulations of the Sourwood Festival and its sponsor and will hold them harmless for all claims, liabilities, costs, expenses, and damages which may result from the operation of my booth or other Festival related activities.

Signature _____ **Date** _____

Mail complete application package (see list above) to:

Black Mountain-Swannanoa Chamber of Commerce Special Events Committee

201 E. State Street Black Mountain NC 28711

FOR MORE INFORMATION CALL THE CHAMBER OFFICE AT (828-669-2300) or (1-800-669-2301)

FAX-1-828-669-1407 e-mail: BMChamber@Juno.com or visit our web site at www.exploreblackmountain.com

Applications and information sheets may be printed from our web site.

Office Use Only

Paid by check# _____ Cash _____ Date _____ Amt. _____

Accepted _____ Check returned _____

32st Annual Sourwood Festival

August 8th & 9th, 2009 Black Mountain, North Carolina

Alcohol Free Street Festival with Arts, Crafts, Food, Games, Music and More! Rain or Shine!

Information Sheet – Please retain for your records.

Dear Food Vendor,

The 2009 Sourwood Festival Committee of the Black Mountain Swannanoa Chamber of Commerce invites you to be a part of our 32nd Annual Sourwood Festival! Annual attendance is estimated around 30,000 plus.

No partisan political groups or candidates will be allowed booths or space at festival.

Literature may only be distributed by vendors or approved Swannanoa Valley Non-Profit Groups with booths.

Vendor set-up:

Friday, August 7, 2009 - from 6 pm-10 pm and **Saturday, August 8, 2009** - 7 am-9 am

Festival Hours:

Saturday August 8, 2009- Festival open from 9 am-9 pm **No vehicles in festival area during festival.**

Sunday August 9, 2009- Festival open from 9 am-5 pm **No Early Departures Allowed!**

Application deadline: July 20, 2009 or until filled. Submit your application early. Space is limited!

Price: Early Registration—before 6/01/2009 10X10=\$550, 10X20=\$750, 10X30=\$850

Late Registration - after 6/01/2009 10X10=\$600, 10X20=\$800, 10X30=\$900

*10% Discount for Swannanoa Valley non profit or Black Mountain Swannanoa Chamber members.

**Electricity \$35.00 per vendor, if needed. Bring your own 100' (or more) heavy duty extension cord.

Only 110 amp service available. No Generators or 220 amps allowed.

NOTE: \$40 Returned Check Fee No Post Dated Checks NO REFUNDS for inclement weather.

Cancellation/Refund policy: Before June 1st – Fee refunded less \$25 processing charge

June 2nd–July 20th= 50% Refund July 21st–August 3rd= \$25.00 Refund **NO Refund after August 3, 2009.**

Please bring all necessary display props, tables, chairs, and weather protection. No structures provided.

Tents must comply with NFPA regulations for fire resistant quality of fabric. (Proof on the label.)

Fire extinguishers required (10 lb. ABC or BC), the Fire Marshall will inspect these items. Vendors MUST comply with all Universal Fire Codes. Read “Sourwood Fire Code Compliance for Vendors” sheet.

Taxes: You are responsible for collecting and reporting NC sales tax

Screening: All items and displays must be approved by the committee. The committee reserves the right to remove any food or display that is of poor quality or inappropriate.

For acceptance, application must be completed in full and submitted with:

- 1. Food Vendor Questionnaire (enclosed) completed and signed. . We must have these forms for permits. Food Vendors must comply with Buncombe County Health Department regulations - view at www.deh.enr.state.nc.us/ehs/Rules/t15a-18a.26.pdf or call 828-250-5016 or write to: Environmental Health Program / 30 Valley St. / Asheville NC 28801.)**
- 2. Proof of Liability Insurance is required with application.**
- 3. List of Menu items with prices. Must be posted at all times in vendor area-will be enforced!**
- 4. Enclose photos of booth and product. Application & photos become property of the Committee.**
- 5. Self-addressed stamped envelope with application.**

Acceptance is determined by the Festival Committee and their decisions are final. You will be notified of acceptance or rejection by mail. No applications will be accepted without the complete application package, fee, and electricity fee if needed.

Space assignment / Check in Booth assignments and map will be mailed to address on accepted applications about one week before the festival. The check-in booth will be located in the parking lot of the SunTrust Bank on Highway 9 just north of I-40, Exit 64.

FOR MORE INFORMATION: 828-669-2300 or 1-800-669-2301 e-mail: bmchamber@juno.com or visit our web site at www.exploreblackmountain.com Applications, forms and information sheets may be printed from our web site.

**BUNCOMBE COUNTY HEALTH CENTER
TEMPORARY FOOD ESTABLISHMENT APPLICATION**

VENDOR NAME: _____
CONTACT INFO: _____ TELEPHONE NUMBER: _____
FESTIVAL NAME: _____ FESTIVAL DATES: _____
FESTIVAL LOCATION: _____

1. List foods you will be serving:

2. How do you intend to keep potentially hazardous foods cold (45°F or below) or hot (140°F or above)?

3. Where will food be purchased? [Refer to .2635(9)]

4. Where will food be prepared? [Refer to .2635(10)]

5. Do you have access to a local, permitted kitchen with a sink large enough to wash utensils, pots, pans, etc.? If so, where?

6. If you are an out of state vendor, please submit approval from your local or state health authority with your application.

I HAVE READ .2635 AND UNDERSTAND THAT I MUST SATISFY ALL THE REQUIREMENTS OF THIS RULE IN ORDER TO RECEIVE A PERMIT.

NAME: _____ DATE: _____

A PERMIT WILL BE REQUIRED TO OPERATE!

Black Mountain/Swannanoa Chamber of Commerce
201 East State Street
Black Mountain NC 28711

Temporary Food Stand Checklist

Food service thermometer

Chlorine test strips

Chlorine solution, in spray bottle (bleach) 50 ppm

Window box fans (2) one minimum or effective use of screens

Protection from elements canopy or other suitable protection

Potable water under pressure (through food grade hose)

Refrigeration, or coolers with adequate amounts of ice.

Handwashing station (vessel with stopcock and catch basin)

Handwash towels

Handwash soap (antibacterial)

Sneeze guard for food protection during service and preparation

Ability to generate hot water on site

Single vat sink large enough to immerse largest utensil, with associated drainboards or adequate associated space for air drying of equipment. (Local restaurant supported food stands will not be required to provide a single vat sink on site, rather, utensil washing should be done at the restaurant)

Food storage on site shall be above ground level

Waste water to be disposed in a sanitary sewer system by contract with wastewater contractor.

Keep hot foods hot, 140 f or above

Keep cold foods cold 45 f or below.

Reheat foods to 165 f and then hold at least 140 f

All potentially hazardous foods such as cream-filled pastries, and pies, and salads such as potato, chicken, ham, crab, etc., shall not be served.

Sourwood Fire Code Compliance for Vendors

Section 2406 2000 International Fire Code – NC Edition

All Tents, Canopies and Air Supported structures must be labeled as Flame-resistant and comply with NFPA 701 requirements. Documentation must be provided to the Fire Official. Documentation consists of an affidavit from a treatment process, or a label on the structure applied by the manufacturer of the structure.

The Electrical Inspector and the Fire Official must approve all electrical cords and extension cords.

Cooking Tents must meet ALL of the following requirements

All cooking equipment, hoses, pipes, tanks, fittings, valves and related components must meet the International Mechanical Code requirements. They must be inspected and approved by the Fire Official.

No vent, flue, or other part of cooking equipment shall be located within 12 inches of the fabric of the tent or canopy

Cooking tents will be separated from all other tents, canopies, structures, vehicles and buildings by a distance of 20 feet.

All LP Gas containers shall be located outside the structure by a distance of 10 feet.

All LP Gas containers must be securely fastened to prevent falling or tipping over.

All cooking structures must have a listed, operable 10 lb. ABC or BC fire extinguisher available.

If any flammable liquid fuel is used (gasoline, kerosene or diesel) containers must be at least 50 feet from any structure.

The Electrical Inspector and the Fire Official must approve all electrical cords and extension cords.

Cooking operations in trailers may have different requirements, however all the extinguisher and electrical requirements will apply.

No cooking operation may begin at the festival until approved by the Fire Official. These requirements must remain in place during the entire festival or the operation will be stopped.