

Annual Sourwood Festival

August 12 & 13, 2023
Arts/Crafts/Other Application

Business Name: _____

Contact Name: _____

Phone: (____) _____ Cell: (____) _____

Mailing address: _____ City: _____ St: _____ Zip: _____

Email: _____ Web/Facebook _____

- Application- Deadline: July 15, 2023
 - NO Post-dated checks. • \$40 returned check fee • NO Refund for Inclement weather
 - Vendor tents must comply with Fire and Safety Codes and have a Fire Extinguisher
 - I am a return Vendor from the following year (s): _____ *
- *In some cases the vendor booths will have a different # for the same location. Please see attached map.
Vendors requiring electricity will be located on Sutton or Bank Drive
- Requested Street Space* _____
*All efforts will be made to locate vendors in their requested space. Priority will be First Come First Serve basis and repeat vendor status
 - First time vendors – email photo of booth and product to director@blackmountainchamber.com Limit two 10x10 spaces.

Product Description: _____

*Reserve your space with **\$50 deposit**. Balance due by 6/01/2023

Early Registration- Postmarked on or before 6/15/2023 **Late Registration** – After 06/15/2023

10 x 10 space- \$275	\$ _____	10 x 10 space- \$325	\$ _____
Sub Total	\$ _____	Sub Total	\$ _____
Electricity (if needed)	\$ <u>50</u>	Electricity (if needed)	\$ <u>50</u>
**Less Applicable Discount	_____	**Less Applicable Discount	_____
Total	\$ _____	Total	\$ _____

**20% Discount for Swannanoa Valley No- Profit or current Black Mountain Swannanoa Chamber partners.

Volunteers will be available to visit your booth on a regular basis to provide water, cover breaks, run errands, etc.

Call to pay by credit card – 828-669-2300 or

Make check payable to: Black Mountain Swannanoa Chamber of Commerce

Mail: Check / Application / Menu with prices/ completed Health Dept. Permit / Certificate of Liability Insurance / photo of booth & product / self-addressed stamped envelope.

To: Sourwood Festival
201 East State Street
Black Mountain NC 28711

Hold Harmless: I have read and understand the information sheet and agree to abide by all rules and regulations of Sourwood Festival and its sponsors. I agree to indemnify and hold harmless Black Mountain Swannanoa Chamber of Commerce and or the Town of Black Mountain from any and all claims, demands, losses, causes of action, damage, lawsuits, judgments, including attorney fees and costs, to the extent caused by or arising out of or relating to the operation of my booth or other festival related activities.

Signature: _____ Date _____

Office Use Only			Booth # _____	
Check/Cash/CC # _____	\$ _____	Date _____	Accepted/Declined	Check Returned _____

Sourwood Festival - August 12 & 13, 2023 **Black Mountain, North Carolina**

Alcohol-Free Street Festival with Arts, Crafts, Food, Games, Music and More

Town of Black Mountain ordinances prohibit smoking on public property: ie parks and streets

Held RAIN OR SHINE!

No Refunds for inclement weather

Dear Vendor:

The 2023 Black Mountain Swannanoa Chamber of Commerce invites you join the Annual Sourwood Festival!

Application deadline: July 15, 2023 or until all spaces are filled. Space is limited. 10x10 spaces- Limit 2 per vendor if reserved before June 1. No structures provided. Tents must comply with NFPA regulations for fire resistant quality of fabric. (Proof on the label) and no larger than 10x10. Bring all props, tables, chairs, and weather protection.

NO partisan political groups or candidates will be allowed booths or space at festival.

Literature may only be distributed by Vendors and Non-Profits with booths.

We strive to limit product duplication but do not guarantee that like products will not be sold.

Vendors, product and signs must remain inside booth space during festival hours.

Registration:

1) Payment 2) Completed Application 3) Product photos for time applicant 4) Self-addressed stamped envelope.

Applications must include all requested items. Acceptance is determined by Festival Committee. Decisions are final. You will be notified of acceptance or rejection by mail.

Prizes: Vendor give-aways must be product only – no living creatures such as fish.

Cancellation / Refund policy:

Before June 1: Fee refunded less \$25 processing charge

June 1–July 19: 50% Refund

July 20 – August 1: \$25.00 Refund

After August 1: **NO** Refund

Space assignment notification Booth assignments/festival map will be posted on www.sourwoodfestival.com 7 days before the event. We will **mail** space assignment notifications, but this is not confirmed. You must check in at the designated Information Booth to receive your festival booth number.

Check-In Bi-Lo's parking lot, behind StarBucks, Hwy 9, Black Mountain, NC, exit 64, I-40.

Vendor Set-Up:

Friday, August 12, 2023 – 5:30pm-9pm. **(No one allowed in festival area before 5:30pm – No exceptions!)**

Saturday, August 13, 2022 - 7 am- 8 am **(Vendors must be set-up before 9am)** Vendors will be given a number corresponding to their space to post on their booth to be visible at all times, designating that booth as an official Sourwood vendor.

Festival Hours:

Saturday August 12, 2022 – Festival open from 9 am – 7 pm **No vehicles in festival area during festival.**

Sunday August 13, 2022 - Festival open from 9 am – 5 pm **No Early Departures Allowed!**

Taxes: You are responsible for collecting and reporting NC sales tax to NC Secretary of State <https://www.ncdor.gov/taxes-forms/sales-and-use-tax>

Electricity: The Festival closes before dark on Saturday so lights are not needed. If paying \$50 electrical fee with application - **Bring your own heavy duty extension cord at least 100 feet long. Only 110 volt service available. No 220 volts, or anything over 20 amps allowed.**

FOR MORE INFO: exploreblackmountain.com/sourwood-festival/ 828-669-2300 or 1-800-669-2301
director@blackmountainchamber.com